

HOWARD COUNTY COMMISSIONERS COURT  
AGENDA  
JULY 12, 2021

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday JULY 12, 2021. The regular meeting will begin at 3:30 P.M. in the 3rd Floor County Court Room.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

**Call to Order**

**REGULAR SESSION -3:30 PM:**

Location: 3<sup>rd</sup> Floor Commissioner's Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

**Citizen input for those registered to make comments-**

**1. Judge Kathryn G. Wiseman**

- a. Discussion / Possible Action: Oncor Electric Line Easement & Right of Way
- b. Discussion / Possible Action: TAC Website Maintenance (2022)
- c. Discussion / Possible Action: Update Howard County Emergency (5 yr.) Plan-Itzel Gomez Howard County Emergency Coordinator
- d. Presentation of Judicial Education Record

**2. Sharon Adams, County Treasurer**

- a. Discussion / Possible Action: Personnel Considerations
- b. Discussion / Possible Action: Monthly (June) Payroll Report
- c. Discussion / Possible Action: 2020/2021 excess Contribution Refund Check from PWCP-Workers Comp. Company

**3. Jackie Olson, County Auditor**

- a. Discussion / Possible Action: Approve Invoices
- b. Discussion / Possible Action: Approve Purchase Requests
- c. Discussion / Possible Action: Budget Amendments
- d. Discussion / Possible Action: Contribution to Juvenile Probation
- e. Discussion / Possible Action: Positive Pay with Prosperity Bank
- f. Discussion / Possible Action: Approval of Audit Firm for the Fiscal Year Ending 9/30/21
- g. Discussion / Possible Action: Budget Workshop

**4. Eddilisa Ray, Commissioner Pct. 1**

- a. Discussion / Possible Action: Contract Negotiations- EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.0725

**5. Jimmie Long, Commissioner Pct. 3**

- a. Discussion / Possible Action: Maverick Engineering Subdivision

**6. John Cline County Commissioner Pct. 4**

- a. Discussion / Possible Action: Far Magellian Pipeline Lease
- b. Discussion / Possible Action: West-TX Gas Pipeline Right of Way

**7. Stan Parker, County Sheriff**

- a. Discussion / Possible Action: Purchase of Property

**8. Brian Klinksiek, Road Engineer**

- a. Discussion / Possible Action: Go out for bids on Sealcoat Part 2
- b. Discussion / Possible Action: Replace Damaged Dump Truck 4206
- c. Discussion / Possible Action: Set 45 mph on Longshore from RM 33 to Wasson
- d. Discussion / Possible Action: Set 30 mph on 24<sup>th</sup> St. Arroyo to Baylor
- e. Presentation and First Reading of Naming a Road in Pct. 3 Sam's Rd
- f. Discussion / Possible Action: Roadway Maintenance Update

**9. Brent Zitterkopf, County Clerk**

- a. Discussion / Possible Action: Monthly Report (June)
- b. Discussion / Possible Action: Approval of Daily Indexing Contract With Kofile

**10. Discussion of Law Enforcement Radio System and take any necessary action.**

**11. Opportunity for mention of any items to be on the future agendas.**

Attest:



*Kathryn G. Wiseman*  
Kathryn G. Wiseman  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

2021 JUL -9 AM 8:50  
Brent Zitterkopf  
FILED  
Posted

BE IT REMEMBERED that on 12th the day of July, A.D. 2021 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order @ 3:31 PM

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to go out on bids for Construction of Sealcoat consisting of application of asphalt, aggregate & traffic control in various locations in Precincts 2 & 3, accepting bids until July 29, 2021 and opening in a Special Session on July 30, 2021 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve replacing a damaged dump truck purchasing through the Buy Board from Roberts Truck Center in San Angelo, TX @ \$147665.62 as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve setting the speed limit on Longshore Rd. from Ranch Road 33 to Wasson Rd at 45 MPH as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to set the speed limit on 24<sup>th</sup> Street from Arroyo to Baylor at 30 MPH as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Presentation and First Reading for naming a road off of Wasson Road in Precinct 3 to Sam's Road as presented by Brian Klinksiek, County Road Administrator. Naming of road was requested by Kevin Lance Murphy and included was a letter of no opposition signed by Sam and Steve Cimino. No action taken as this was only a First Reading.

Brian Klinksiek, County Road Administrator, gave Roadway Maintenance updates stating that his staff has been working to repair damages from the recent rains and flooding. No action needed.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve an Easement for an electric pole at the end of the dump road on the Old Howard County Airport as presented by Commissioner Cline. No paperwork available or received at the time of Court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Renewal of the TAC CIRA Maintenance Agreement for 2022 with Texas Association of Counties as presented by Judge Wiseman. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to table any action on the update of the 5 year Howard County Emergency Plan as presented by Itzel Gomez, Howard County Emergency Coordinator, in order to look at plan more in depth and see what the plan contains. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Kathryn Wiseman presented her Judicial Education Record for 09/01/2020 – 08/31/2021. She has exceeded her required hours for this period and has 16 hours to carry over to the next year. No action needed.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to approve the Monthly Payroll Report for June 2021 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to accept the excess Contribution Refund Check from Public Workers' Compensation Program in the amount of \$9210 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to table the request for painting the bottom floor of the District Court Building in order to take a closer

look at the estimates that were presented by Baldomar Cortez, Head of Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: Sheriff for 4 Tasers from Axon @ \$4800; Sheriff for 4 ticket writers for Patrol from CDWG @ \$2800; Sheriff for Server System for in car camera system from Safe Fleet @ \$19401.25. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

Brenda Tubb, Juvenile Probation Office, informed the Court that some of the funds used for the Retirees Insurance are no longer available. She stated that funds should be available for the next fiscal year but wanted to let the Court know they may have to request extra funds from the County for the following year. This was just as a point of information and no action required at this time.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve Payee Positive Pay with Prosperity Bank at approximately \$100 per month or less as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve Roberts & McGee, CPA as the auditing firm for fiscal year ending 09/30/2021 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioner Bailey recommended that \$25000 be added to the IT budget for the 2021-2022 fiscal year for software cybersecurity. No action needed at this time.

Jackie Olson, County Auditor, shared a copy of insurance the City of Big Spring carries with TML for coverage at the Landfill. No action needed.

Jackie Olson, County Auditor, presented the Court with balances of the various accounts concerning the Radio System. For information only, no action needed.

Commissioner Long has nothing to share with the Court at this time concerning Maverick Engineering Subdivision. He has not received any further information at this time.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve 2 Right of Way and Easements with WTG Gas Processing 1 Right of Way and Easement Medallion Pipeline Company, LLC as presented by Commissioner Cline. Commissioner Cline

reported that Joshua Hamby, County Attorney, will be getting the paperwork signed by those companies and turned in to the Court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Bailey to approve purchasing 3 properties across the street East of the jail for future expansion needs for a total of \$10,000. There was no paperwork signed or turned in at the time of Court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the County Clerk Monthly Report for June 2021 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the indexing contract renewal with Kofile locking in the price for an additional 5 years as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman gave FYI information for subjects coming up on future agendas, noting that Allison Bass & McGee had emailed her with re-districting questions wanting to know if the County wanted to appoint members to an Advisory Committee to assist with the re-districting. Asked Commissioners to be thinking about that.

The Court moved into Executive / Closed session concerning Contract Negotiations pursuant to Section 551.0725 @ 4:23 PM

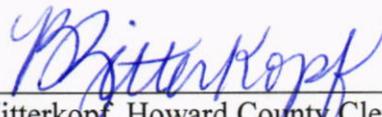
Returned to Regular session @ 5:21 PM and no action taken as a result of the Executive / Closed session.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adjourn @ 5:21 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for July 12, 2021.



  
\_\_\_\_\_  
Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas